



**ART FESTIVAL OF HENDERSON 2012
HENDERSON, NEVADA
ART & CRAFT APPLICATION & CONTRACT
May 12-13, 2012 – 10 a.m. - 5 p.m.**

Deadline for Application & Payment: Monday, March 19, 2012

Business Name: _____ **Artist Name:** _____

Address: _____ **City, State, Zip:** _____

Phone: _____ **Cell:** _____ **Fax:** _____

E-Mail: _____ **Nevada Sales Tax Permit Number:** _____

How did you hear about event? _____

Category: *(A separate application is required for each entry)*

- | | | |
|---|---|--|
| <input type="checkbox"/> Ceramics | <input type="checkbox"/> Glass | <input type="checkbox"/> Graphics/Printmaking |
| <input type="checkbox"/> Metalwork | <input type="checkbox"/> Photography | <input type="checkbox"/> Wood |
| <input type="checkbox"/> Drawing/Pastels | <input type="checkbox"/> Jewelry (Ornamental/Costume) | <input type="checkbox"/> Jewelry (Precious Metals) |
| <input type="checkbox"/> Sculpture | <input type="checkbox"/> Fiber/Textiles/Batik | <input type="checkbox"/> Fiber (Wearables) |
| <input type="checkbox"/> Leather | <input type="checkbox"/> Painting (Oil/Acrylic) | <input type="checkbox"/> Painting (Watercolor) |
| <input type="checkbox"/> Mixed Media (2 Dimensional ONLY) | <input type="checkbox"/> Other: | |

Description of Item(s) Selling:(Attach additional sheet if needed)

Please **enclose 4 photos/CD** of your WORK, **1 (one) photo** of your art in your BOOTH DISPLAY, **or website address** where the items can be viewed. Please label ALL photos & CDs with your name. Photos will be returned, if requested.

Website: _____

Pricing Structure:

- | | | |
|---|-------------|------------------------------|
| <input type="checkbox"/> Non-Refundable Processing Fee (Credit towards power fees, if accepted.) | | \$25 (SEPARATE CHECK) |
| <input type="checkbox"/> 10'x10' Outdoor Space | \$200/Space | \$ _____ |
| <input type="checkbox"/> 10'x15' Outdoor Space | \$300/Space | \$ _____ |
| <input type="checkbox"/> 10'x10' Indoor Space (Henderson Convention Center) | \$350/Space | \$ _____ |
| <input type="checkbox"/> 10'x15' Indoor Space (Henderson Convention Center) | \$500/Space | \$ _____ |
| <input type="checkbox"/> Refundable Deposit | | \$100 |
| <input type="checkbox"/> Electricity – 20 Amps (Credit transferred from processing fee) | \$25 | |
| <input type="checkbox"/> Electricity – 50 Amps | \$50 | \$ _____ |
| <input type="checkbox"/> Late Fee, if dated after March 19, 2012 | \$50 | \$ _____ |
| <input type="checkbox"/> If you are a returning artist from Art & All That Jazz 2011 with certificate please sign & enclose. | | |
| <input type="checkbox"/> I would like to pay by credit card, please call me at _____ to schedule. | | |
| TOTAL ENCLOSED: (Checks made payable to CITY OF HENDERSON) | | \$ _____ |

By my signature hereon, I have the authority on behalf of the participating party as registered for this event. I hereby release and discharge the City of Henderson and their officers, members, agents, employees, and other persons connected with this contest from any and all known or unknown damages, injuries, losses, judgments and/or claims for any cause whatsoever suffered by me personally or to my property, the participating party or its property, as well as anyone under my direction or control.

I also agree to indemnify without reservation or qualification, all of the aforementioned persons from any and all liability occasioned by or resulting from any conduct of any person assisting or cooperating with me and/or under my direction or control.

I have read and understand the foregoing and realize that my signature hereon limits my rights by law.

Applicant Signature: _____ Date: _____

NOTE: Initials required on Page 2

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1. Thank you for participating in **Art Festival of Henderson 2012** from May 12-13, 2011 in Henderson, Nevada.
2. Artist must personally attend their exhibit and be present during the show. Identification will be checked.
3. One artist per booth. Sharing booths is PROHIBITED.
4. Payment of 2 (two) checks is REQUIRED with application. One check for non-refundable processing fee of \$25 & one check for all booth fees & deposit. Checks must be payable to CITY OF HENDERSON. Checks will be cashed upon receipt. If not accepted to participate, booth fees will be refunded.
5. There is a \$25 fee for ALL returned checks. If this occurs, applicant must provide a replacement money order or cashier's check immediately. Failure to comply will result in CANCELLATION.
6. In the event of a CANCELLATION or WITHDRAW from the event, participant must do so in writing via e-mail or U.S. Mail by Friday, April 6 in order to receive a full refund for booth fees. **NO refunds will be given after Wednesday, April 18.**
7. No refunds will be given due to inclement weather. Refunds will ONLY be given if the City of Henderson cancels the event.
8. All participants must display and sell ONLY ORIGINAL PIECES as described in the application. **COMMERCIAL AND/OR HOMEMADE FOOD ITEMS ARE PROHIBITED.** Staff reserves the right to refuse the sale of any item(s) deemed inappropriate.
9. Playing radios, tape decks or mechanically reproduced sound is PROHIBITED. Generators of any type and noise-producing machinery are PROHIBITED.
10. Artist shall be liable for delivery, handing, creation and removal of all items. All tents or structure must have 25 pounds or more weight attached on each leg. The City prohibits any nailing, stapling, taping or otherwise affixing items to the wall, ground or anything in the show area in such a way to cause damage.
11. Event participants agree to the use of videos and photographs taken at the event for promotional purposes. Any photos taken at the event are property of the event.
12. **LOAD-IN** may begin after the participant has checked in and all spaces are marked and approved on **Friday, May 11, 2012 at noon**. Set up must be completed and all vehicles removed from the show area by 9am, Saturday, May 12 AND Sunday, May 13.
13. Dollies/hand trucks **WILL NOT** be supplied by the City. Participant must bring their own.
14. Participants must be equipped to supply their own change to complete customer transactions.
15. **LOAD-OUT:** Vendors **WILL NOT** be allowed access to tear down booths until the end of the event. **Early tear down will result in forfeiture of \$100 deposit.**
16. During registration, all vendors will receive a "One Time Sales Tax Return". Exhibitors are responsible for the Sales Tax collected during the event. Payment of the Sales Tax is due **by check (no cash)** at the close of the show on Sunday, May 13 from 2-5pm at the Registration Booth. Checks must be made payable to the Department of Taxation. Any exhibitor who fails to turn in the form will forfeit their deposit.

Please Return Entry Form To:

City of Henderson ▪ Cultural Arts & Tourism Department ▪ MSC 312 ▪ Attn: Annette Mullins
P.O. Box 95050 ▪ Henderson, NV 89009-5050
(702) 267-2171 phone ▪ (702) 267-2178 fax ▪ Annette.Mullins@CityofHenderson.com email